

# **Key Indicator- 5.1**

## **Student Support**

### 5.1.4

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

## 1. Implementation of guidelines of statutory/regulatory bodies

The college has constituted the Grievance Redressal Cell, the Anti-ragging Cell and the Anti-Sexual Harassment Cell for the purpose of implementing the guidelines of statutory/regulatory bodies for timely redressal of student grievances including sexual harassment and ragging cases

Link to the Grievance Redressal Cell on the website:

[http://www.raniganjgirlscollege.org/grievance\\_redressal\\_cell.php](http://www.raniganjgirlscollege.org/grievance_redressal_cell.php)

Link to the Anti-ragging Cell on the college website:

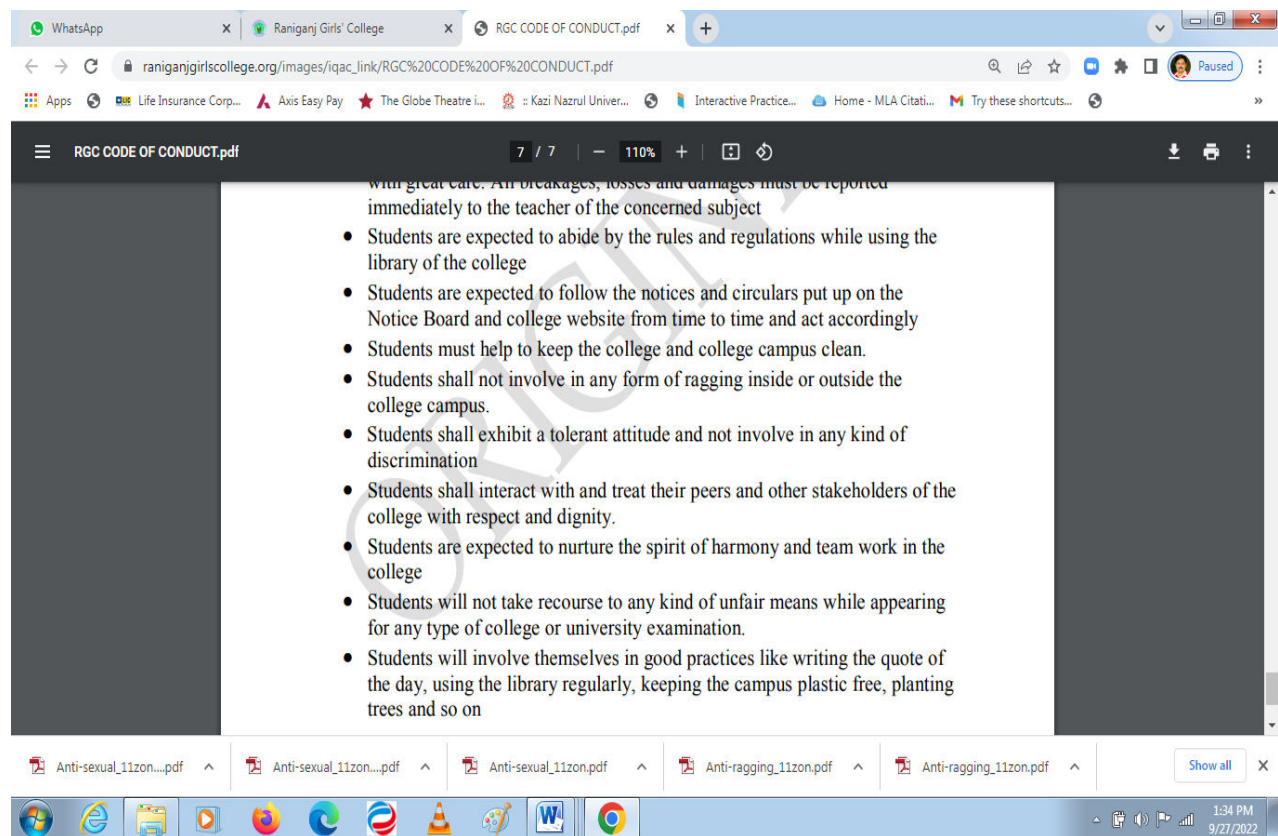
[https://www.raniganjgirlscollege.org/anti\\_ragging\\_cell.php](https://www.raniganjgirlscollege.org/anti_ragging_cell.php)

Link to the Anti-Sexual Harassment Cell on the college website:

<https://www.raniganjgirlscollege.org/ashc.php>

## 2. Organization of wide awareness and undertakings on policies with zero-tolerance

The Code of Conduct document published on the college website time and again explicitly states that the college has a zero-tolerant policy towards any type of discrimination, gender-bias or ragging.



The screenshot shows a web browser window with the URL [raniganjgirlscollege.org/images/iqac\\_link/RGC%20CODE%20OF%20CONDUCT.pdf](http://raniganjgirlscollege.org/images/iqac_link/RGC%20CODE%20OF%20CONDUCT.pdf). The document content is as follows:

with great care. All breakages, losses and damages must be reported immediately to the teacher of the concerned subject

- Students are expected to abide by the rules and regulations while using the library of the college
- Students are expected to follow the notices and circulars put up on the Notice Board and college website from time to time and act accordingly
- Students must help to keep the college and college campus clean.
- Students shall not involve in any form of ragging inside or outside the college campus.
- Students shall exhibit a tolerant attitude and not involve in any kind of discrimination
- Students shall interact with and treat their peers and other stakeholders of the college with respect and dignity.
- Students are expected to nurture the spirit of harmony and team work in the college
- Students will not take recourse to any kind of unfair means while appearing for any type of college or university examination.
- Students will involve themselves in good practices like writing the quote of the day, using the library regularly, keeping the campus plastic free, planting trees and so on

At the beginning of each academic session, Orientation programme are organized to make the students aware about the Anti-ragging policies and the existence of the Grievance Redressal Cell in the college.

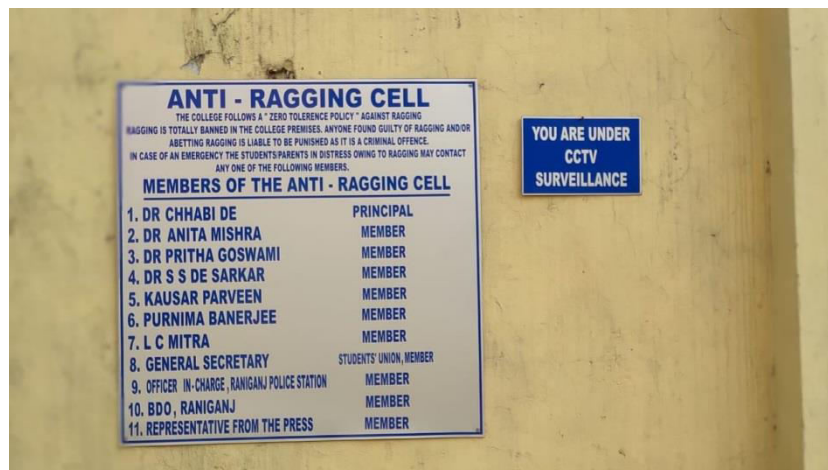


Orientation Programme in progress



Orientation programme of the students after the commencement of in-person classes subsequent to the COVID-19 pandemic situation

Signboards on Grievance Redressal Cell, Anti-ragging and Anti-sexual Harassment are displayed in the campus to create awareness among the learners.



The 24 hour CCTV surveillance renders a feeling of security within the college campus and helps to prevent any untoward incident

**The college has organized different programme for creating awareness about ragging and sexual harassment**

*IQAC, Raniganj Girls' College sponsored and organized one day Awareness Programme on "Legal Aid" in collaboration with Department of Law, Kazi Nazrul University at Raniganj Girls' College on 11.06.2018*



*Workshop on ‘Cyber Crime and Safety of Women’ organized in collaboration with Green Club of Raniganj and Asansol Women Police Station, Asansol Durgapur Police Commissionerate, Asansol on 11th October 2018 in progress*



### 3. Mechanisms for submission of online/offline students' grievances

A mechanism exists for making complaints or reporting grievance by the students, to be reported to the Principal through the teachers of individual department or directly. Students may also choose to keep their identity secret and drop their complaint or grievance in the complaint box. The box is opened at regular intervals by the office staff and the representatives of the Students' Union for bringing grievances and complaint, if any, to the notice of the Principal with the pledge that such complaints will be dealt promptly in an impartial manner.



### 4. Timely redressal of the grievances through appropriate committees

Meetings of Grievance Redressal Cell, the Anti-ragging Cell and the Anti-Sexual Harassment Cell are held periodically and whenever necessary to address issues related to grievances if any.

*However it is important to point out that no written complaints stating grievances of any nature has been reported till date.*

Meeting of the Grievance Redressal Cell of Raniganj Girls' College held on 3.1.2017 at 2:00 pm in the Principal's chamber.

Members Present :

- |                              |                        |                |
|------------------------------|------------------------|----------------|
| 1. Chhabi De                 | 7. K. Parveen          | 13. Nanyan Roy |
| 2. Dr. Md. Farooque Azam     | 8. A. Mishra           |                |
| 3. Saumendra Sankar Dasgupta | 9. Chandan Kumar Maiti |                |
| 4. Partha Ghosh              | 10. Rahul Bhattacharya |                |
| 5. Rituparna Ghosh           | 11. Ganget Baranjan    |                |
| 6. Ejalika Waghela           | 12. Bimal Bhowmik      |                |

Notice

2016-2017

24.12.2016

All the members of the Grievance Redressal Cell (GRC) are hereby, informed that the meeting will be held on 3.1.2017 at 2.00 PM in the Principal's chamber. All the members are requested to make it convenient to attend the meeting and give your valuable suggestions.

Agenda:

1. To create and implement a mechanism to address the reported grievances.
2. To make aware the committee members regarding the need of protecting the privacy and confidentiality of all parties during the investigation.
3. To maintain a complaint/ suggestion box.
4. Miscellaneous.

Chhabi De  
Chairperson

Grievance Redressal Cell  
Raniganj Girls' College

Principal  
Raniganj Girls' College  
P.O. Searsole Raibari-713358  
Dist-Paschim Bardhaman, (W.B.)



The meeting was held in the Principal's chamber on 3.1.2017. It was presided over by the Principal, Raniganj Girls' College and the following resolutions were made in the meeting:

**Resolutions:**

1. Resolution was made to make the stakeholders of the college aware of the functions and guidelines of the Grievance Redressal Cell.
2. Resolution was made to make aware the stakeholders to express their grievances freely without any fear of being victimized and it was further resolved that the privacy and confidentiality of all parties will be protected during the investigation.
3. It was resolved to make the stakeholders aware of the procedure to make complaints, if any, in the grievance/ suggestion drop box. A complaint box for this purpose is available in front of the college office. The incumbent's identity will be absolutely confidential in this matter.
4. It was also resolved that the committee members under the guidance of the Principal would consider redressing the grievances within a reasonable time.

As there was no other agenda to discuss, the meeting ended with a vote of thanks to the Chair.

*Chhali De*

Chairperson

Grievance Redressal Cell

Raniganj Girls' College

**Principal**  
Raniganj Girls' College  
P.O.Searsole Rajbari-713358  
Dist-Paschim Bardhaman.(W.B.)

Meeting of the Grievance Redressal Cell of Raniganj Girls' College held on 4.7.2017 at 2:00pm in the Principal's Chamber.

Members Present :

- |                               |                         |                 |
|-------------------------------|-------------------------|-----------------|
| 1. Chhabli De                 | 7. K. Parveen.          | 12. Anmol Boria |
| 2. Saumendra Sankar De Sarkar | 8. Rahul Bhattacharya   | 13. Narayan Ray |
| 3. Pritha Goswami             | 9. Jyotika Deyhela.     |                 |
| 4. Rituparna Ghosh            | 10. Chandan Kumar Maiti |                 |
| 5. Md. Faruque Azam           | 11. Sanyal Banerjee.    |                 |
| 6. A. Mishra                  |                         |                 |

Notice

2017-2018

28.6.2017

All the members of the Grievance Redressal Cell (GRC) are hereby, informed that the meeting will be held on 4.7.2017 at 2.00 PM in the Principal's chamber. All the members are requested to make it convenient to attend the meeting and give your valuable suggestions.

Agenda:

1. To read and confirm the resolution of the previous meeting.
2. To create and implement a mechanism to address the reported grievances.
3. To intimate the committee members regarding the need of protecting the privacy and confidentiality of all parties during the investigation.
4. To provide a complaint/ suggestion box.
5. Miscellaneous.

Chhabli De

Chairperson

Grievance Redressal Cell

Raniganj Girls' College

Principal  
Raniganj Girls' College  
P.O. Searsole Rajbari-713358  
Dist-Paschim Bardhaman (W.B.)

The meeting was held in the Principal's chamber on 4.7.2017. It was presided over by the Principal, Raniganj Girls' College and the following resolutions were made in the meeting:

**Resolutions:**

1. Under the observation of the Principal, the resolution of the previous meeting was read and confirmed.
2. Resolution was made to make the stakeholders of the college aware about the functions and guidelines of the Grievance Redressal Cell.
3. Resolution was also made to protect the privacy and confidentiality of all stakeholders during the investigation. The process of investigation will be confidential and the incumbent's privacy will be protected.
4. It was resolved that the committee members under the supervision of the Principal would redress the grievances within a reasonable time if any complaint is received. The stakeholders are also made aware about the procedure to make complaints, if any, in the grievance/ suggestion drop box. The drop box is available in front of the college office for this matter. However, it was noted that no written complaints expressing any stakeholder's grievance has been submitted so far.
5. It was also resolved that the stakeholders can express their grievances freely without any fear of being victimized.

As there was no other agenda, the meeting ended with a vote of thanks to the Chair.

*Chhabi De*  
Chairperson

Grievance Redressal Cell  
Raniganj Girls' College

**Principal**  
Raniganj Girls' College  
P.O.Searsole Rajbari-713358  
Dist-Paschim Bardhaman,(W.B.)

Meeting of the Grievance Redressal Cell of Raniganj Girls' College held on 6.7.2018 at 2:00pm in the Principal's Chamber.

### Members Present

- |                               |                        |                    |
|-------------------------------|------------------------|--------------------|
| 1. Chhabie De                 | 6. Rahul Bhattacharjee | 11. Samit Banerjee |
| 2. A. Mishra                  | 7. Md. Faruq Azam      | 12. Bimul Das      |
| 3. Prithvi Goswami            | 8. K. Parveen          | 13. Narayan Ray    |
| 4. Saumendra Sankar De Sarkar | 9. Chandan Kumar Mali  |                    |
| 5. Rituparna Ghosh            | 10. Jyotika Dasgupta   |                    |

Notice

2018-2019

28.6.2018

All the members of the Grievance Redressal Cell (GRC) are hereby, informed that the meeting will be held on 6.7.2018 at 2.00 PM in the Principal's chamber. All the members are requested to attend the meeting and give your valuable suggestions.

Agenda:

1. To read and confirm the resolution of the previous meeting.
2. To formulate a mechanism to address the reported grievances.
3. To make aware the committee members regarding the need of proper use and maintenance of a complaint/ suggestion box.
4. To make aware the members regarding the need of protecting the privacy and confidentiality of all stakeholders during the investigation.
5. Miscellaneous.

Chhabie De

Chairperson

Grievance Redressal Cell

Raniganj Girls' College

Principal

Raniganj Girls' College  
P.O. Searsole Rajbari-713358  
Dist-Paschim Bardhaman, (W.B.)

The meeting was held in the Principal's chamber on 6.7.2018. It was presided over by the Principal, Raniganj Girls' College and the following resolutions were made in the meeting:

**Resolutions:**

1. Under the guidance of the Principal, the resolution of the previous meeting was read and confirmed.
2. Resolution was made to make the incumbents of the college aware about the principle, functions and guidelines of the Grievance Redressal Cell. It was also resolved that the committee members under the guidance of the Principal would consider redressing of grievances within a reasonable time. However, it was noted that no written complaints expressing any stakeholder's grievance has been submitted so far.
3. Resolution was also made to make aware the stakeholders and to express their grievances freely without any fear of being victimized. A drop box in the college office would be maintained where any such incident may be reported.
4. It was further resolved that the privacy and confidentiality of all parties will be maintained during the investigation.
5. As there were no other agendas to discuss, the meeting ended with a vote of thanks to the Chair.

*Chhali De*  
Chairperson

Grievance Redressal Cell  
Raniganj Girls' College

**Principal**  
Raniganj Girls' College  
P.O. Searsole Rajbari-713358  
Dist-Paschim Bardhaman, (W.B.)

Meeting of the Grievance Redressal Cell of Raniganj Girls' College held on 27.7.2019 at 2:00 pm in the Principal's Chamber.

Members Present:

1. Chhali De
2. Md. Farooq Azam
3. Saumendra Sankar De Sankar
4. Pritha Goswami
5. Rituparna Ghosh
6. A. Mishra
7. Rahul Bhattacharya.
8. K. Parveen.
9. Jyotika Daghela.
10. Chandan Kumar Wati
11. Sanjay Banerjee.
12. Binjal Banerji
13. Narayan Ray

**Notice**

2019-2020

20.7.2019

All the members of the Grievance Redressal Cell (GRC) are hereby, informed that the meeting will be held on 27.7.2019 at 2.00 PM in the Principal's chamber. All the members are requested to make it convenient to attend the meeting and share valuable suggestions.

**Agenda:**

1. To confirm the resolutions of the previous meeting.
2. To create and implement a procedure to address the reported grievances.
3. To make aware the members of the committee regarding the need for protecting the privacy and confidentiality of all parties during the investigation.
4. To maintain a complaint/ suggestion box.
5. Miscellaneous.

Chhali De  
Chairperson

Grievance Redressal Cell  
Raniganj Girls' College

Principal  
Raniganj Girls' College  
P.O. Searsole Rajbari-713358  
Dist-Paschim Bardhaman, (W.B.)

The meeting was held in the Principal's chamber on 27.7.2019. It was chaired by the Principal, Raniganj Girls' College and the following resolutions were made in the meeting:

**Resolutions:**

1. The resolution of the previous meeting was read and confirmed by the members.
2. Resolution was made to make aware the stakeholders and to express their grievances freely without any fear of being victimized. They were also made aware of the functions and guidelines of the cell as there have been no written complain received by the cell so far.
3. It was also decided that the covertness of all parties will be protected during the investigation and it was also resolved that the committee members under the guidance of the Principal would consider redressing of grievances within a reasonable time.
4. It was further resolved to make the stakeholders aware about the procedure to make complaints, if any, in the grievance/ suggestion drop box. A complaint box is made available in front of the college office for this purpose.
5. As there was no other agenda to be discussed, the meeting ended with a vote of thanks to the Chair.

*Chhali De*  
Chairperson

Grievance Redressal Cell

Raniganj Girls' College

Principal

Raniganj Girls' College  
P.O. Searsole Rajbari-713358  
Dist-Paschim Bardhaman, (W.B.)

Meeting of the Grievance Redressal Cell of Raniganj Girls' College held on 27.11.2020 at 2:00 pm in the Principal's Chamber.

### Members Present:

1. Chhali De
2. A. Mishra
3. Md. Farooq Anwar
4. Saumendra Sankar DeSarkar
5. Pritha Goswami
6. Rituparna Ghosh
7. Jyotika Bhowmik
8. K. Parveen
9. Rahul Bhattacharya
10. Chandan Kumar Pati
11. Sanjay Barman
12. Bimal Bhowmik
13. Narayan Ray

### Notice

2020-2021

23.11.2020

All the members of the Grievance Redressal Cell (GRC) are hereby informed that the meeting will be held on 27.11.2020 at 2.00 PM in the Principal's chamber. All the members are requested to attend the meeting and give valuable suggestions.

### Agenda:

1. To read and confirm the resolution of the previous meeting.
2. To create and implement a mechanism to address the reported grievances.
3. To make aware the committee members regarding the practice of protecting the privacy and confidentiality of all parties during the investigation.
4. To maintain a complaint/ suggestion box.
5. Miscellaneous.

Chhali De  
Chairperson

Grievance Redressal Cell  
Principal  
Raniganj Girls' College  
P.O. Searsole Road, 713358  
Dist-Paschim Bardhaman, (W.B.)



The meeting was held in the Principal's chamber on 27.11.2020. It was presided over by the Principal, Raniganj Girls' College and the following resolutions were made in the meeting:

**Resolutions:**

1. Under the observation of the Principal, the resolution of the previous meeting was read and confirmed.
2. Resolution was made to make the incumbents of the college aware about the functions and guidelines of the Grievance Redressal Cell. However, it was noted that no written complaints expressing any stakeholder's grievance has been submitted so far.
3. It was adapted and confirmed by the committee members under the advice of the Principal would consider redressing of grievances within a reasonable time and was further resolved that the confidentiality of all parties will be protected during the investigation.
4. It was also resolved to make the incumbents aware about the procedure to make complaints, if any, in the grievance/ suggestion drop box. A suggestion box for this purpose is present in front of the college office.
5. Resolution was also made to make aware the stakeholders and to express their grievances freely without any fear of being victimized. Strict confidentiality will be maintained for this purpose to protect the identity of the incumbent.

As there was no other agenda to be discussed, the meeting ended with a vote of thanks to the Chair.

*Chhali De*  
Chairperson

Grievance Redressal Cell

Raniganj Girls' College

Principal

Raniganj Girls' College  
P.O. Searsole Rajbari-713358  
Dist-Paschim Bardhaman, (W.B.)

## NOTICE

17/12/2021

All the members of the Grievance Redressal Cell are hereby informed that a meeting will be held on 24/12/2021 at 2:00 pm in the office of the Principal. All the members are requested to attend the meeting and give their valuable suggestions.

### Agenda:

1. To review and confirm the resolutions taken in the meeting held in the last session.
2. To address the reported grievances by creating and implementing a mechanism.
3. To make the committee members aware about the practice of protecting the privacy and confidentiality of all the parties during the investigation.
4. To maintain a complaint/suggestion box.
5. Miscellaneous.

Chhali De

Chairperson  
Grievance Redressal Cell  
Raniganj Girls' College

Principal  
Raniganj Girls' College  
No. 5, Sarada Road, 713006  
Dist. - Hooghly - West Bengal

### Members Present :-

1. Chhali De
2. Anita Michy 24.12.2021
3. Pritha Goswami 24.12.2021
4. Narayan Roy 24.12.2021
5. Md. Faruque Anwar 24.12.2021
6. Rituparna Ghosh 24.12.2021
7. Saumendra Sankar De Sarkar 24.12.21
8. Binul Banerjee 24/12/21
9. Rahul Bhattacharya 24.12.2021.

The meeting was held in the office of the Principal on 24/12/2021 at 2:00 pm. It was presided over by the Principal and the following resolutions were taken in the meeting:

Resolutions:

1. The resolutions of the previous meeting were accepted and approved by the members.
2. Resolution was made to make the stakeholders aware and to express their grievances freely without any fear of being victimized. They were also made aware about the functions and guidelines of the cell. It was further noted that there has been no written complaint received by the cell so far.
3. It was further resolved that the anonymity of all parties would be maintained during the inquiry and the committee members, under the guidance of the Principal, would redress any grievances in the minimum possible time.
4. A resolution was further made to make the stakeholders aware about the procedure to lodge a complaint. A complaint box for this purpose is made available in front of the college office.
5. As there was no further agenda, the meeting ended with a vote of thanks to the chair.

*Chahide*  
Chairperson

Grievance Redressal Cell

Raniganj Girls' College

Principal  
Raniganj Girls' College  
PO - Raniganj, Jharkhand, 713008  
Dist. West Singhbhum

Meeting of the Anti-Sexual Harassment Cell of Raniganj Girls' College held on 3.1.2017 at 2:00 pm in the Principal's Chamber.

Members Present:

1. Chhale De
2. A. Mishra
3. Saumendra Sankar DeSarkar
4. Barnali Saha (Misses)
5. Falguni Chatterjee
6. K. Parveen
7. Rituparna Ghosh
- 8.

### Notice

24.12.2016

All the members of the Anti-Sexual Harassment Cell are hereby informed that a meeting will be held on 03.01.2017 at 2.00 PM in the Principal's Chamber. All the members are requested to make it convenient to attend the meeting and give your valuable suggestions.

Agenda:

1. To provide information regarding counselling and support services available in the campus regarding the prevention of sexual harassment and to give awareness about sexual harassment.
2. To communicate with the students regarding the proper use of complaint box relating to sexual harassment.
3. Miscellaneous.

Chhale De  
Chairperson

Principal  
Anti-Sexual Harassment Cell  
Raniganj Girls' College  
PO, Sereste Rajbari-713358  
Bardhaman, (W.B.)

The meeting was held at the Principal's Chamber on 03.01.2017. It was presided over by the Principal, Raniganj Girls' College and the following resolutions were made in the meeting:

**Resolutions:**

1. Resolution was adapted to make the students aware about the functions and guidelines of the anti-sexual harassment cell.
2. It was resolved to make the students aware about the procedure to make complaints in case they face any issue regarding sexual harassment and the complaint box will be checked regularly by the Head Clerk and the General Secretary of the Students' Union in presence of Mr Shantiram Majhi.
3. A. It was also resolved that the committee members would take the responsibility of maintaining a strict surveillance around the campus to keep a check of any such untoward incident.  
  
B. It was further resolved that Mr Shantiram Majhi, Ms Kausar Parveen and Barnali Saha Biswas will help the committee members in interacting with the students regarding any sexual harassment complaints.

As there was no other issue to discuss, so the meeting ended with a vote of thanks to the Chair.

*Chhabi De*

Chairperson

Anti-Sexual Harassment Cell

Raniganj Girls' College

**Principal**

**Raniganj Girls' College**  
P.O. Searsole Rajbari-713358  
Dist-Paschim Bardhaman, (W.B.)

Meeting of the Anti-Sexual Harassment Cell of  
Raniganj Girls' College held on 4.7.2017 at 2:00 pm  
in the Principal's Chamber.

Members Present:

1. Chhahi De
2. Rituparna Ghosh
3. Saumendra Sankar De Sankar
4. Falguni Chatterjee
5. A. Mishra
6. Bimali Saha (Prinzo)
7. K. Parveen
- 8.

### Notice

28.06.2017

All the members of the Anti-Sexual Harassment Cell are hereby informed that a meeting will be held on 04.07.2017 at 2.00 PM in the Principal's Chamber. All the members are requested to make it convenient to attend the meeting and give your valuable suggestions.

Agenda:

1. To read and confirm the implementation of the resolution of the previous meeting.
2. To review the complaints received and review the actions taken, if any.
3. To give awareness about sexual harassment and provide information regarding counselling and support services available in our campus.
4. Miscellaneous.

Chhahi De

Chairperson

Anti-Sexual Harassment Cell  
Principal  
Raniganj Girls' College  
P.O. Seazole Rajbari-713358  
Raniganj Girls' College  
Dist. Paschim Bardhaman, (W.B.)

The meeting was held at the office of the Principal on 04.07.2017. It was presided over by the Principal, Raniganj Girls' College and the following resolutions were made in the meeting:

**Resolutions:**

1. Under the observation of the Principal, the members read and confirmed the resolution adapted in the previous meeting.
2. It was decided in the meeting to check up the complaint box relating to sexual harassment and in case any complaint is received it was decided to address the complaint as early as possible. It was also resolved that the complaint box will be checked regularly by the Head Clerk and the General Secretary of the Students' Union in presence of Mr Shantiram Majhi.
3. Resolution was made to make the students aware about the functions and guidelines of the anti-sexual harassment cell and to make the students aware about the procedure to lodge complaints in case they face any issue regarding sexual harassment. However it was noted that no written or verbal complaint regarding Sexual Harassment has been received so far.
4. A. It was also resolved that the committee members would take the responsibility of maintaining a strict surveillance within the campus.  
  
B. It was further resolved that Mr Shantiram Majhi, Barlani Saha Biswas and Ms Kausar Parveen will help the committee members in interacting with the students regarding any such complaints.

As there was no other issue to discuss, so the meeting ended with a vote of thanks to the Chair.

*Chhabi De*  
Chairperson

Anti-Sexual Harassment Cell

Raniganj Girls' College

**Principal**

Raniganj Girls' College  
P.O. Searsole Rajbari-713358  
Dist-Paschim Bardhaman, (W.B.)

Meeting of the Anti-Sexual Harassment Cell of Raniganj Girls' College held on 6.7.2018 at 2:00 pm in the Principal's Chamber.

Members Present:

1. Chhali De
2. A. Mishra
3. Saumendra Sankar DeSarkar
4. Barnali Saha (Poison)
5. Falguni Chatterjee
6. K. Parveen
7. Rituparna Ghosh
- 8.

**Notice**

28.06.2018

All the members of the Anti-Sexual Harassment Cell are hereby informed that a meeting will be held on 06.07.2018 at 2.00 PM in the office of the Principal. All the members are requested to make it convenient to attend the meeting and give your valuable suggestions.

**Agenda:**

1. To read and confirm the implementation of the resolution of the previous meeting.
2. To review the complaints received and review the actions taken, if any.
3. To provide information regarding counselling and support services available in the campus regarding the prevention of sexual harassment and to give awareness about sexual harassment.
4. Miscellaneous.

Chhali De

Chairperson

**Principal**

Anti-Sexual Harassment Cell  
Raniganj Girls' College  
P.O. Searsole Rajbari-713358  
Bardhaman, (W.B.)



The meeting was held at the Principal's Chamber on 06.07.2018. It was presided over by the Principal, Raniganj Girls' College and the following resolutions were made in the meeting:

**Resolutions:**

1. Under the observation of the Principal, the resolution of the previous meeting was read and confirmed.
2. It was decided in the meeting to check up the complaint box regularly relating to sexual harassment. It was also resolved that the complaint box will be checked regularly by the Head Clerk and the General Secretary of the Students' Union in presence of Mr Shantiram Majhi.
3. Resolution was made to make the students aware about the functions and guidelines of the anti-sexual harassment cell and also about the procedure to lodge complaints. It was also decided that the committee members would take the responsibility of maintaining a strict surveillance within the campus to prevent sexual harassment. It was noted that no written or verbal complaint regarding Sexual Harassment has been received so far.
4. It was further resolved that Barnali Saha Biswas, Mr Shantiram Majhi and Ms Kausar Parveen will help the committee members in interacting with the students regarding complaints received about sexual harassment.

As there was no other agenda to discuss, the meeting ended with a vote of thanks to the Chair.

*Chhalei De*  
Chairperson

Anti-Sexual Harassment Cell  
Raniganj Girls' College

**Principal**  
**Raniganj Girls' College**  
P.O. Searsole Rajbari-713358  
Dist-Paschim Bardhaman.(W.B.)

Meeting of the Anti-Sexual Harassment Cell of  
Raniganj Girls' College held on 27.7.2019 at 2:00 pm  
in the Principal's Chamber.

### Members Present

1. Chhahide
2. Rituparna Ghosh
3. Saumendra Sankar De Sarkar
4. Barunali Saha (Binay)
5. A. Sinha
6. Falguni Chatterjee
7. K. Parveen
- 8.

### Notice

20.07.2019

All the members of the Anti-Sexual Harassment Cell are hereby informed that a meeting will be held on 27.07.2019 at 2.00 PM in the Principal's Chamber. All the members are requested to make it convenient to attend the meeting and give your valuable suggestions.

#### Agenda:

1. To read and confirm the implementation of the resolution of the previous meeting.
2. To review the complaints received and review the actions taken, if any.
3. To give awareness to the members regarding the prevention sexual harassment.
4. To provide information regarding support services available in the college to prevent any kind of sexual harassment.
5. Miscellaneous.

Chhahide

Chairperson

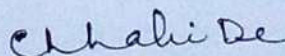
Anti-Sexual Harassment Cell  
Principal  
Raniganj Girls' College  
Raniganj, Paschim Bardhaman - 713358  
Dist. Paschim Bardhaman, (W.B.)

Resolutions adapted in the meeting of the Anti-Sexual Harassment Cell held on 27.07.2019 in the Principal's Chamber at 2:00 pm chaired by the Principal, Raniganj Girls' College.

**Resolutions:**

1. Under the observation of the Principal, the resolution of the previous meeting was read and confirmed.
2. It was decided in the meeting to check up the complaint box relating to sexual harassment. It was also resolved that the complaint box will be opened regularly by the Head Clerk and The General Secretary of the Students' Union in presence of Mr Shantiram Majhi.
3. Resolution was made to make the students aware about the functions and guidelines of the anti-sexual harassment cell and also about the procedure to lodge complaints in case they face any issue regarding sexual harassment. However it was noted that no written or verbal complaint regarding Sexual Harassment has been received so far.
4. It was resolved that the committee members would take the responsibility of maintaining a strict surveillance within the campus.
5. Under the observation of the Principal, it was further resolved that Mr Shantiram Majhi, Barnali Saha Biswas and Ms Kausar Parveen will help the committee members in interacting with the students regarding any such complaints.

The meeting ended with a vote of thanks to the Chair as there was no other agenda to discuss.

  
Chairperson

Anti-Sexual Harassment Cell  
Raniganj Girls' College

**Principal**  
Raniganj Girls' College  
P.O. Searsole Rajbari-713358  
Dist-Paschim Bardhaman, (W.B.)

Meeting of the Anti-Sexual Harassment Cell of  
Raniganj Girls' College held on 27.11.2020 at 2:00 pm  
in the Principal's Chamber.

### Members Present

1. Chhalide
- 2.
3. Rituparna Ghosh
4. Falguni Chatterjee
5. Saumendra Sankar De Sarkar
6. A. Micho
7. Barnali Saha (Prins)
8. K. Parveen

### Notice

23.11.2020

All the members of the Anti-Sexual Harassment Cell are hereby informed that a meeting will be held on 27.11.2020 at 2.00 PM in the Principal's Chamber. All the members are requested to make it convenient to attend the meeting and give your valuable suggestions.

#### Agenda:

1. To read and confirm the implementation of the resolution of the previous meeting.
2. To review the complaints received and review the actions taken, if any.
3. To deliver information about the various kinds of sexual harassment in workplace.
4. To give awareness about the available support services in our campus regarding the prevention of sexual harassment and also about the use of the complaint box.
5. Miscellaneous.

Chhalide  
Chairperson

Anti-Sexual Harassment Cell  
Principal  
Raniganj Girls' College  
College Rajbari-713358  
Dist-Paschim Bardhaman, (W.B.)

The meeting was held at the Principal's Chamber on 27.11.2020. It was presided over by the Principal, Raniganj Girls' College and the following resolutions were made in the meeting:

**Resolutions:**

1. Under the observation of the Principal, the resolution of the previous meeting was read and confirmed.
2. It was resolved to make the students aware about the procedure to make complaints in case they face any issue regarding sexual harassment and the complaint box will be checked regularly by the Head Clerk and the General Secretary of the Students' Union in presence of Mr Shantiram Majhi.
3. Resolution was made to make the students aware about the functions and guidelines of anti-sexual harassment cell and also about the procedure to lodge complaints in case they face any issue regarding sexual harassment. However it was noted that no written or verbal complaint regarding Sexual Harassment has been received so far.
4. It was decided that the committee members would take the responsibility of maintaining a strict surveillance within the campus, and if any are found violating the rules and regulations then strict action will be taken.
5. Under the observation of the Principal, it was further resolved that Mr Shantiram Majhi, Barnali Saha Biswas and Ms Kausar Parveen will help the committee members in interacting with the students regarding any complaints received about sexual harassment.

As there was no other agenda to discuss the meeting ended with a vote of thanks to the Chair.

*Chhabi De*  
Chairperson

Anti-Sexual Harassment Cell

Raniganj Girls' College

**Principal**  
Raniganj Girls' College  
P.O. Sarsole Rajbari-713358  
Dist-Paschim Bardhaman, (W.B.)

NOTICE

08/11/2021

All the members of the Anti-Sexual Harassment Cell are hereby informed that a meeting will be held on 17<sup>th</sup> November 2021 at 3:00 pm in the office of the Principal. All the members of the committee are requested to attend the meeting and share their valuable suggestions.

Agenda:

1. To read and confirm the implementation of the resolutions of the last meeting.
2. To review the complaints received and reassess the actions taken, if any.
3. To make the stakeholders aware regarding the prevention of sexual harassment.
4. To make aware about the support services available in the college to prevent any type of sexual harassment.
5. Miscellaneous.

*Chhabide*  
Chairperson

Anti-Sexual Harassment Cell

Raniganj Girls' College

Principal  
Raniganj Girls' College  
W/O - Chhabide, Raniganj, 713554  
Dist. Bardhaman, West Bengal

Members Present:

1. Chhabide
2. Anita Mukherjee 17/11/2021
3. Rituparna Ghosh 17/11/2021
4. Saumendra Sankar De Sarkar 17/11/21
5. Falguni Chatterjee 17/11/21
6. Barnali Saha (Priswar) 17/11/21

The meeting was held in the office of the Principal on 17<sup>th</sup> November 2021 at 3:00 pm. It was presided over by the Principal and the following resolutions were taken:

Resolutions:

1. Under the guidance of the Principal, the resolutions of the previous meeting were read and confirmed.
2. Resolution was made regarding the regular monitoring of the complaint box relating to sexual harassment. The Head Clerk of the office and the General Secretary of the Students' Union in the presence of Mr. Shantiram Majhi would open the complaint box regularly. However, it was noted that no complaint regarding any sexual harassment in verbal or written form has been received so far.
3. It was also resolved that the students would be made aware about the functions and guidelines of the Anti-Sexual Harassment Cell and the procedure to register a complaint in case they face any issue regarding sexual harassment.
4. It was further resolved that the committee members would take responsibility of maintaining a strict supervision in the campus to prevent any form of harassment. To assist them in this purpose, Mr. Shantiram Majhi, Ms. Barnali Saha Biswas and Ms. Kausar Parveen would interact with the students regularly and inquire about any such complaint.
5. As there were no further agendas to discuss, the meeting ended with a vote of thanks to the Chair.

*Chhali De*  
Chairperson 18/11/21

Anti-Sexual Harassment Cell

Raniganj Girls' College

Principal  
Raniganj Girls' College  
93, Shantola Road, 751002  
Dist. - Paschim Medinipur

Meeting of the Anti-Ragging Cell of Raniganj Girls' College held on 3.1.2017 at 2:00 pm in the Principal's Chamber

Members Present:

1. Chhale De
2. Sumanendra Sankar De Sarkar
3. A. Mishra
4. Partha Ghose
5. Lakshmin Ch. Mitra
- 6.
7. Purnima Banerjee
8. K. Parveen
- 9.
- 10.
- 11.

Notice

2016-2017

24.12.2016

All the members of the Anti-Ragging Cell are hereby, informed that the meeting will be held on 3.1.2017 at 2.00 PM in the office of the Principal. All the members are requested to make it convenient to attend the meeting and give your valuable suggestions.

Agenda:

1. To organize awareness programmes against harassment, discrimination and ragging.
2. To inform the students about the proper use of the complaint box relating to harassment, discrimination and ragging.
3. Miscellaneous.

Chhale De  
Chairperson  
Anti-Ragging Cell  
Raniganj Girls' College

Principal  
Raniganj Girls' College  
P.O. Searsole Rajbari-713358  
Dist. Paschim Bardhaman, (W.B.)

Resolutions adapted in the meeting of the Anti-Ragging Cell held on 3.1.2017 in the Principal's chamber at 2:00 pm chaired by the Principal, Raniganj Girls' College.

**Resolution No. 1.** A resolution was made to make the students aware about the functions and guidelines of the Anti-Ragging Cell.

**Resolution No. 2.** It was resolved to inform the students of the procedure to lodge complaints if they face any issue regarding discrimination and ragging. Two complaint boxes are set up in the college (one in front of the office and the other in the Students' Union Room) where the students can lodge their written complaint against any act of ragging. The identity of the incumbent would be protected at all cost. The complaint boxes would be regularly checked by the Head Clerk and the General Secretary of the Students' Union to see if any complaint have been registered.

**Resolution No. 3.** It was also resolved that the committee members under the guidance of the Principal would maintain a strict surveillance around the campus to keep a check on any such untoward incident.

As there was no other agenda to be discussed, the meeting ended with a vote of thanks to the Chair.

Chhale De  
Chairperson  
Anti-Ragging Cell  
Raniganj Girls' College

Principal  
Raniganj Girls' College  
P.O. Searsole Rajbari-713358  
Dist. Paschim Bardhaman, (W.B.)



Meeting of the Anti-Ragging Cell of Raniganj Girls' College held on 9/7/2017 at 2:00 pm in the Principal's Chamber.

Members Present:

1. Chhabhi De
2. A. Nishu
3. Saumendra Sankar De Sankar
4. Partha Goswami
5. Laxshmi Ch. Patra
- 6.
7. Purnima Banerjee
- 8.
9. K. Parveen
- 10.
- 11.

Notice

2017-2018

24.6.2017

All the members of the Anti-Ragging Cell are hereby informed that the meeting will be held on 4.7.2017 at 2.00 PM in the office of the Principal. All the members are requested to make it convenient to attend the meeting and give your valuable suggestions.

Agenda:

1. To review the implementation of the resolutions taken in the meeting in the last session.
2. To organize awareness programmes against harassment, discrimination and ragging.
3. To inform the students about the proper use of the complaint box relating to any discrimination and ragging.
4. Miscellaneous.

Chhabhi De  
Chairperson

Anti-Ragging Cell  
Raniganj Girls' College  
P.O. Soursole Raibari-713358  
Dist. Paschim Bardhaman, W.B.

Resolutions adapted in the meeting of the Anti-Ragging Cell held on 4.7.2017 in the Principal's chamber at 2:00 pm chaired by the Principal, Raniganj Girls' College.

**Resolution No. 1.** The members confirmed the resolutions of the previous meeting.

**Resolution No. 2.** Resolution was made to make the students aware about the functions and guidelines of the Anti-Ragging Cell.

**Resolution No. 3.** The students were made aware about the complaint box (available in front of the Cash Counter and in the Union Room) where they can post their complains, if any. The complaint boxes would be checked regularly by the Head Clerk and the General Secretary of the Students' Union to see if there is any complain.

**Resolution No. 4a.** It was also resolved that the committee members under the guidance of the Principal would maintain a strict surveillance around the campus to pre-empt any such incident.

1. **Resolution No. 4b.** It was further resolved that the senior students would be counselled, if required, so that they desist themselves from the practice of ragging. However, it was noted that no written or verbal complaints regarding ragging have been received so far.

As there were no further agendas to be discussed, the meeting ended with a vote of thanks to the Chair.

Chhabhi De  
Chairperson

Anti-Ragging Cell

Raniganj Girls' College  
Principal  
Raniganj Girls' College  
P.O. Soursole Raibari-713358  
Dist. Paschim Bardhaman, W.B.

Meeting of the Anti-Ragging Cell of Raniganj Girls' College held on 6.7.2018 at 2:00 pm in the Principal's Chamber.

Members Present

1. Chhabhi De
2. Anitha Goswami
3. A. Mishra
4. Sumondra Saha & Saha
- 5.
6. Laxshman Ch. Mishra
7. K. Parveen
8. Purnima Banerjee
- 9.
- 10.
- 11.

**Notice**

**2018-2019**

28.6.2018

All the members of the Anti-Ragging Cell are hereby, informed that the meeting will be held on 6.7.2018 at 2:00 PM in the office of the Principal. All the members are requested to make it convenient to attend the meeting and give your valuable suggestions.

**Agenda:**

1. To review the implementation of the resolutions taken in the meeting in the last session.
2. To organize awareness programmes against harassment, discrimination and ragging.
3. To inform the students about the ills of ragging and the proper use of the complaint box relating to any discrimination and ragging.
4. Miscellaneous.

Chhabhi De

Chairperson

Anti-Ragging Cell

Raniganj Girls' College

Raniganj Girls' College  
P.O. Sonamole Rajbari-713358  
Dist. Paschim Bardhaman, (W.B.)

Resolutions adapted in the meeting of the Anti-Ragging Cell held on 6.7.2018 in the Principal's chamber at 2:00 pm chaired by the Principal, Raniganj Girls' College.

**Resolution No.1.** The resolutions confirmed in the last meeting was unanimously approved by the members of the committee.

**Resolution No.2.** It was resolved that initiatives will be taken to publicise the functions and guidelines of the Anti-Ragging Cell among the stakeholders.

1. **Resolution No.3.** It was also resolved to conduct an awareness raising programme among the students regarding the social and legal consequences of ragging as well as to make them aware of the procedure to lodge complaints if they undergo any discrimination and ragging. Also resolved that two complaint boxes for this purpose be made available in front of the Cash Counter and the Union Room. The Head Clerk of the Office and the General Secretary of the Students' Union were given the responsibility of checking the complaint boxes every day. Any such incidents, if reported would be resolved immediately. However, it was noted that no written or verbal complaints regarding ragging have been received so far.

**Resolution No.4.** The committee members under the guidance of the Principal would maintain a strict vigilance around the campus to deter any incident of ragging.

The meeting ended with a vote of thanks to the Chair.

Chhabhi De  
Chairperson

Anti-Ragging Cell

Raniganj Girls' College

Principal

Raniganj Girls' College  
P.O. Sonamole Rajbari-713358  
Dist. Paschim Bardhaman, (W.B.)

Meeting of the Anti-Ragging Cell of Raniganj Girls' College held on 27.7.2019 at 2.00 PM in the Principal's Chamber.

Members Present

1. Chhabi De
2. Saumendra Sankar Debbarma
3. Pritha Jyotswami
4. A. Mishra
- 5.
6. Laxman Chandra
7. Purnima Banerjee
8. K. Parveen
- 9.
- 10.
- 11.

**Notice**

2019-2020

20.7.2019

All the members of the Anti-Ragging Cell are hereby, informed that the meeting will be held on 27.7.2019 at 2.00 PM in the office of the Principal. All the members are requested to make it convenient to attend the meeting and give your valuable suggestions.

**Agenda:**

1. To review the implementation of the resolutions taken in the meeting in the last session.
2. To organize awareness programmes against harassment, discrimination and ragging.
3. To inform the students about the ills of ragging and the proper use of the complaint box relating to any discrimination and ragging.
4. Miscellaneous.

Chhabi De  
Chairperson

Anti-Ragging Cell  
Raniganj Girls' College  
Principal  
Raniganj Girls' College  
P.O. Searsole (Rajbari)-713358  
Dist. Paschim Bardhaman, (W.B.)

The meeting was held at the office of the Principal on 27.7.2019. It was presided over by the Principal, Raniganj Girls' College and the following resolutions were made in the meeting:

**Resolutions:**

1. The resolutions of the previous meeting were accepted and approved by the members.
2. Resolution was made to make the students aware about the functions and guidelines of the Anti-Ragging Cell. It was further resolved to make the students aware about the procedure to make complaints (through the use of Complain Box) if they face any issue regarding discrimination and ragging. For this purpose, two complaint boxes, one in front of the office and the other in the Students' Union Room are set up. However, it was noted that no written or verbal complaints regarding ragging have been received so far.
3. a) It was also resolved that the senior students would be counselled, if required, so that they detest themselves from the practice of ragging.  
b) It was also resolved that the committee members under the guidance of the Principal would maintain a strict surveillance around the campus to keep a check of the incident of ragging.

As there was no other agenda to be discussed, the meeting ended with a vote of thanks to the Chair.

Chhabi De  
Chairperson

Anti-Ragging Cell

Raniganj Girls' College

Principal

Raniganj Girls' College  
P.O. Searsole (Rajbari)-713358  
Dist. Paschim Bardhaman, (W.B.)

Meeting of the Anti-Ragging Cell of Raniganj Girls' College held on 27.11.2020 at 2:00 PM in the Principal's Chamber.

### Members Present

1. Chhabra De
2. Partha Goswami
3. Saumendra Sankar Debbarma
4. Lakshman Ch. Mishra
- 5.
6. Anirudh
- 7.
8. K. Parveen
9. Puornima Banerjee
- 10.
- 11.

### Notice

2020-2021

23.11.2020

All the members of the Anti-Ragging Cell are hereby, informed that the meeting regarding the prevention of ragging in the college will be held on 27.11.2020 at 2.00 PM in the office of the Principal. All the members are requested to make it convenient to attend the meeting and give your valuable suggestions.

### Agenda:

1. To review the implementation of the resolutions taken in the meeting in the last session.
2. To organize awareness programmes against harassment, discrimination and ragging.
3. To inform the students about the ills of ragging and the proper use of the complaint box relating to any discrimination and ragging.
4. Miscellaneous.

Chhabra De  
Chairperson

Anti-Ragging Cell  
Principal  
Raniganj Girls' College  
Raniganj Girls' College  
P.O. Seersole Railway-713358  
Dist. Paschim Bardhaman, (W.B.)

The meeting was held at the office of the Principal on 27.11.2020. It was presided over by the Principal, Raniganj Girls' College and the following resolutions were made in the meeting:

### Resolutions:

1. The members confirmed the resolutions adopted in the last meeting.
2. A resolution was made to make the students aware of the scope, activities and statutory powers of the Anti-Ragging Cell. It was further resolved to inform the students of the channels/means of lodging complaints in case they go through any traumatic experience. Two complaint boxes are set up at two prominent locations in the college (in front of college office and in the students' union room) to facilitate the students to report about ragging. However, it was noted that no written or verbal complaints regarding ragging have been received so far.
3. a) It was also resolved that the committee members under the guidance of the Principal would maintain a strict watcharound the campus to keep a check of any such incident.  
b) It was resolved that the senior students would be taken into confidence, so that they voluntarily desist themselves from committing ragging.

As there were no other agendas to be discussed, the meeting ended with a vote of thanks to the Chair.

Chhabra De  
Chairperson

Anti-Ragging Cell

Raniganj Girls' College  
Principal  
Raniganj Girls' College  
P.O. Seersole Railway-713358  
Dist. Paschim Bardhaman, (W.B.)

NOTICE

08/11/2021

All the members of the Anti-Ragging Cell are hereby informed that a meeting will be held on 17<sup>th</sup> November 2021 at 2:00 pm in the office of the Principal. All the members are requested to make it convenient to attend the meeting and give their valuable suggestions.

Agenda:

1. To review the implementation of the resolutions taken in the meeting held in the last session.
2. To conduct programmes to make the students aware about the ills of discrimination, harassment and ragging.
3. To intimate the students about the complaint box and the proper use of the same.
4. Miscellaneous.

*Chhalie De*

Chairperson  
Anti-Ragging Cell  
Raniganj Girls' College

Principal  
Raniganj Girls' College  
P.O. - Raniganj Postbag, 713568  
Dist. - Paschim Medinipur

Members Present:

1. Chhalie De 17/11/21
2. Anita Mishra 17-11-2021
3. Pritha Goswami 17-11-2021
4. Saumendra Sarker De Sarker 17/11/21
5. Kausar Parveen 17-11-2021

The meeting was held in the office of the Principal on 17<sup>th</sup> November 2021 at 2:00 pm . It was presided over by the Principal and the following resolutions were made in the meeting:

Resolutions:

1. The resolutions of the previous meeting were accepted and approved by the members.
2. Resolution was made to make the students aware about the functions and guidelines of the Anti-Ragging Cell. It was decided that the senior students would be counselled, if required, so that they desist themselves from the act of ragging. It was however noted that no written or verbal complain regarding ragging have been received so far.
3. It was also resolved to make the students aware about the procedure to make complaints through the use of complaint box. Two complaint boxes have been set up for this purpose (one in front of the college office and the other in the Students' Union Room). The Head Clerk of the office and the General Secretary of the Students' Union were given the responsibility of checking the complaint boxes every day.
4. It was further resolved that the committee members under the supervision of the Principal would maintain a strict surveillance around the campus and pre-empt any such incident.

As there were no further agendas to discuss, the meeting ended with a vote of thanks to the chair.

*Chahide*  
18-11-21  
Chairperson

Anti-Ragging Cell

Raniganj Girls' College

Principal  
Raniganj Girls' College  
73, Bhowanipara, Calcutta, 700026  
Dist. - West Bengal